

CVOA Board and Member Meeting
Sunday, October 21, 2018
Carrabassett Valley Town Office

The meeting was called to order by Bonnie Farrar, president, at 1:00 p.m.

Present: Board members: Bonnie Farrar, Cindy Foster, Elise Gebhardt, Neal Trask, Mary Berger, Ray Stone; Adventure Coordinator Stephanie Frost; Social Media Manager Steve Smith; Members at large: Bob Farrar, Elaine Smith, Herschel Collins.

Secretary's Report : Cindy Foster

- The minutes of the July 15, 2018, meeting was available, and approved.
- Cindy reported that "it always depends on how you count" – we have reached a new high of 1130 members for 2018. This includes new members from October 1 to date (including 62 new members at Homecoming Weekend) as well as 112 Range members from four groups: Coburn Gore Customs Point of Entry, Jackman Customs POE, Rangeley Station Border Patrol and the Franklin County Sheriff's Department.
- We have 550 memberships.
- About 50% of memberships and members are affiliated with the Range.

Treasurer's Report: Elise Gebhardt

- Elise handed out a treasurer's report, which was very informative – it was simplified from the QuickBooks reports, and gave a good sense of our income and expenditures for 2018. Elise explained each item, and a few questions were asked and answered.
- ~~– The report can be found at the end of these minutes.~~ 10/30/18 – there is a little more work to be done on the report to accurately represent our finances.

Range Report: Ray Stone

- With rapid growth in range membership and use, the Range Committee is getting a Standard Operation Procedure in order; the SOP meets NRA criteria; a first draft is done. The SOP drives all factors of the range. There will be three committees: Operations under the guidance of Neal Trask; Maintenance – Harvey Packard; Safety – Ray Stone.
- There is a need for more volunteers, and for more members trained in the use of the facility and SOP. There will be a heavy push for volunteers before the next season begins.
- A plan is in place to move the smallest shed at the range to a location inside the gate for mandatory sign in, whether as a member or as a guest. Guests fill out and sign a waiver of liability, as members have already done.
- They are looking into installing security cameras.
- Sherie Packard is doing a great job cleaning up the range, keeping facilities clean, and generally improving the appearance of the range. CVOA pays her for doing this job, it was agreed to be money well spent. It was suggested that she make a list of what tasks she takes on for future reference.
- Safety – the range is pretty safe, but could be safer. For instance, there will be a first aid kit at each station. In the spring, there will be training courses for volunteers.
- The clubhouse has been recently finished inside, including insulation, finished walls and ceiling; a gas heater is being installed (the old wood stove has been removed). Cindy noted that

these updates will be paid from Town Grant money which was earmarked for heating the Five Stand building, which became impractical.

- The archery range is not entirely in a safe location, and is being reworked.

Activities: Stephanie Frost, Adventure Coordinator

- The impromptu October chairlift ride and hike drew a dozen members, even on short notice
- The Homecoming hike to Poplar Hut for lunch attracted 17 members, including several new members.
- The December cookie swap will be held at Mike and Jeannette Parker's home on the weekend of December 15, details TBD.
- Bonnie Farrar is interested in leading a 4-day, 3-night Hut-to-Hut event in January or February
- The annual Winter Social is under consideration
- Bowling was offered as a possible activity this winter; Stephanie will look into some options.

Social Media: Steve Smith, Social Media Manager

- People like going to our FB site; we gather numbers, but not names
- There was one case where a politically inspired post was added to the site, which is against policy. Steve will look into making our FB site a group site, which would require members to be accepted before viewing or posting; it may not be necessary or advisable.

Webmaster: (Patrick McBrien)

Bonnie reported that Patrick is keeping up with site changes.

OLD BUSINESS:

Brochures: Deb Sanford has offered to do a new brochure, and now has a hard copy to reference. A digital edition hasn't been found.

Ski trip updates:

- Cindy reports Big Sky is full with 42 members
- Bonnie reports that Steamboat has 32 travelers with room for four more by Nov. 21st
- Sun Valley is reported to have 25 folks going on the trip.

Finance Committee: report by Cindy Foster

- The Finance Committee was developed by Gail Miller, past treasurer; the purpose being to support the treasurer. The committee met three times, developed guidelines and specific objectives. After Gail's passing in December 2017, the committee was dormant.
- Now that things have settled down, and Elise has a good handle on the treasury and finances, it is time to renew the committee.
- We are looking for a chair for the committee, which will include Elise as Treasurer, Cindy as an officer with significant knowledge of CVOA finances, and Steve Smith, and at least one range member and one member at large.
- Mary Berger suggested a policy that there always be two people involved in any event's money collection; being a sole handler is more of a responsibility than members should shoulder.

- We are maintaining due diligence by giving three people access to view our online checking account. Currently: Elise, Cindy, Bonnie.

Victory Chimes: Bonnie Farrar

- About 60 members sailed on the Victory Chimes, taking advantage of the deeply discounted rate that Captain Kip Files offered CVOA members. A thank you reception was held for Kip, and he was given a Birds in Flight paper sculpture of a puffin, and some local gift certificates; all paid for with donations from many members who contributed to the thank you.

NEW BUSINESS:

Reimbursements for hosts: Cindy Foster

- It seems appropriate to reimburse event hosts some of the costs associated with meals, just as we do for cookouts associated with board meetings.
- We maintain an inventory of paper goods at the range storage unit.
- We would reimburse only for food expenses.
- A motion was made to implement a policy:

Hosts of CVOA events may request reimbursement for food expenses at the rate of up to \$5 per attendee, including the host(s). Hosts will submit a request for reimbursement to the treasurer, including copies of receipts.

- After some discussion, the motion was seconded and approved unanimously.
- A motion was made, seconded and approved to make this policy retroactive to Mike and Jeannette Parker for their very successful Stonington event, where they hosted 44 members.

Joint Ski Museum & CVOA Social Hour: Bonnie Farrar

- Bonnie was approached by a Ski Museum of Maine board member (her husband Bob) about collaboration with the SMOM and CVOA. ~~The event will be held on Friday, January 18, even though it the Big Sky travelers will not be likely to attend; Jan. 18 is the only date that works for both organizations.~~ 10/30/18 update: event will be January 11.
- Bob explained that they are trying to generate interest in the museum, and have held similar events for other groups.

Sky Lodge of Maine: Mary Berger

- Mary has reserved Sky Lodge of Maine for June 17-20, 2019. There must be a minimum of 12 and a maximum of 18 people signed up.
- The event will go on the calendar in November newsletter, and in January, complete information will be published and the event will be open for reservations.
- In a fashion similar to our ski trips, a reservation fee payable to CVOA will hold a spot; the event cost will be paid directly to Sky Lodge, but collected by Mary.

Annual Winter Social: Bonnie Farrar

- Bonnie was contacted by the Delta Knight band, inquiring as to our interest in hiring them again this year for our Winter Social. The cost is \$900.

- Discussion included comments that the specific event might have run its course; last year, even with Joe Loughran's extraordinary effort to promote the event, secure door prizes, and run it, the event didn't quite break even. Maybe it is time for something new, or not hold the event at all.
- A motion was made by Cindy: Thank the Delta Knights for their past events, but this year we will not be hiring them. The motion was seconded, and after little discussion, it passed unanimously.
- Mary Berger has used a DJ in the past for her own events, and has been successful. A DJ would be a much less expensive alternative.
- We will hold the Winter Social if someone steps forward to manage the event with an alternate source of dancing music; if the Winter Social is not going to happen, we at least have to plan a big pot luck supper due to the wonderful array of food at such events. (per Bonnie)

CVOA Stickers: Cindy Foster

- Our supply of CVOA stickers is very limited.
- A motion was made, seconded, approved: Cindy will order 1000 updated stickers with a cost of up to \$400.

Annual Dinner Meeting: Bonnie Farrar

It will be held on Saturday, March 30 at the Sugarloaf Inn.

History of the formation of CVOA: Neal Trask

CVOA was formed in 2000 when there was talk of the Penobscot Indians closing their extensive land holdings to hunters.

The next meeting will be on January 13 at the Carrabassett Valley Town Hall.

The meeting was adjourned at 2:30.

Respectfully submitted,
Cindy Foster
CVOA Secretary