

## **CVOA Board/Member Meeting**

Sunday, October 3, 2021 at 4:00 Via Zoom

### **MINUTES**

**In attendance:** Steve Smith, Thom Johnston, Sam Hudspath, Cindy Foster; directors: Mark Curtis, Mary Berger, Ray and Diane Stone, Mary Frank, Nancy Makin, Jeannette Parker; members at large: Elaine Smith, Mike Parker, Peter Weston, Bonnie Farrar.

**The meeting was called to order** at 4:05 by Steve Smith, who welcomed everyone and gave recognition to Patti Johnston, who has graciously taken on the position of Member Secretary.

**Secretary's Report – Cindy Foster** reported how pleased she is to have Patti on board to handle membership.

**Treasurer's Report – Sam Hudspath** referenced the treasurer's report which was emailed to the board earlier (find it included in these minutes). CVOA is in very sound financial health. Also, Cindy will soon submit a request to the Town of CV for reimbursement at the rate of 50% of the \$24,590.27 out-of-pocket expenses CVOA incurred in building the new 50-yard shooting range. Last year, the Town of CV approved a matching (50/50) grant of up to \$15,000 for the project. CVOA can expect to receive a check for \$12,298.13 as reimbursement.

**Range Report – Diane and Ray Stone** reported that trap income has been lower than normal for trap shooting, due to lack of ammo availability; day use income has seen a good increase. Harvey has about finished the 50-yard range, with a good work day of volunteers. The archery range has been overlooked this season, though there are not a lot of potential users.

Ray is looking into adding a RFID entry gate to the range; this would be a great benefit to our wheelchair bound members, and everyone else. It would also allow us to track the range use, and have better control of who can enter. Ray will make a proposal to the Town of CV for grant funds.

Recognition to Stratton Lumber for donation of materials and time should be a little more formal; Harvey might be able to put on a trap shoot for their employees, perhaps next season. Peter mentioned that delivering the fill to us has been a great benefit to them as well.

## **OLD BUSINESS**

**Ski Trip updates** – Mike Parker reports his Big Sky trip is full with 38 going, 6 on the waiting list; Mike included Ken Cutcliffe’s Covid advisory, which deterred no one from the trip.

Bonnie Farrar reports that there are 19 people (9 rooms) signed up for Snowbird, we had reached our minimum until a few dropped out; we will be responsible for paying for all 10 rooms, so hope to have a few more join.

Cindy reports that Snowmass/Aspen has 8 condos full with 3 or 4 in each. There is one condo which could be cancelled by some date.

Peter commented that Ken Cutcliffe contacted him about a Quebec trip, which was popular last year. Peter will not lead it, but encourages others to consider it. Bonnie will contact Ken about a package.

**Homecoming Weekend – Thom Johnston** – we have a table in the lobby of the base lodge, Sat. 9-5, Sun. 9-4, most time slots filled with volunteers.

**Recognition of Neal Trask at the Range – Peter Weston** made a motion that CVOA names the range the “Neal Trask CVOA Range”. Four letters of support had been emailed to the board members, and Peter mentioned that Neal was an original member and held several officer positions. Without Neal, there would be no CVOA Range, and his involvement has contributed greatly to the quality range we have. Ray noted that everyone at the range supports the naming, and seconded the motion. Cindy suggested “CVOA Neal Trask Range”, which was agreed upon. There was some discussion about this being a big item, should it go out to the members; those present agreed that not only was the support universal, but the board represents the members and can approve the motion. New signs are due, and appropriate. A vote was taken and the motion was unanimously approved to name the range the CVOA Neal Trask Range.

**Town of CV Grant funds for 50-yard range** – Cindy is writing a letter to the Town for reimbursement of half of the expenses incurred in building the range, to be paid from the Town grant of up to \$15,000 in matching funds. The reimbursement will be for \$12,298.13.

## **NEW BUSINESS**

**Activities Director position is vacant.** We'd hope to have someone to shepherd our activities. Jeannette plans to hold socials the third Thursday of each month Dec – Jan – Feb – March. Question: do we need an activity director? Cindy pointed out the benefits of having a director: coordinate the dates so no conflicts; ideally, the director would solicit people and events; the director would also direct the correct event information to Cindy for newsletter or short notice emails; keep a facebook page current with activities. Our facebook page needs to be more active, and can be a good resource for members. The web page is primarily for information.

**Adaptive Outdoor Education Center request for \$500** – Sam presented the AOEC application for \$500 to support their weekend caregiver retreat. With little discussion the donation was approved.

**Review of membership fees** – An appointed committee, or the Finance Committee, could address our CVOA membership fees and consider raising the fees in the future, as well as discuss our financial goals.

**Discussion of 2022 events** – Jeannette will lead the monthly midweek social events; Bullwinkle's Dinner; midweek ski group; moonlight snowshoe and cookout at the range; bowling; Annual Meeting; Thirsty Thursday; welcome new members; meet ski club groups who visit Sugarloaf.

The meeting was adjourned at 5:30.

Respectfully Submitted,  
Cindy Foster  
Secretary

## CARRABASSETT OUTDOOR ASSOCIATION BUDGET VERSUS ACTUAL - 2021

| Account Number         | Description              | Budget Amount       | Expenses YTD       | Income YTD          | Ending Balance      |
|------------------------|--------------------------|---------------------|--------------------|---------------------|---------------------|
| 4110                   | CVOA Membership          | \$ 7,200.00         |                    | \$ 2,910.00         | \$ 2,910.00         |
| 4610                   | Bank Interest            | \$ 60.00            |                    | \$ 35.57            | \$ 35.57            |
|                        | <b>TOTAL (CVOA)</b>      | <b>\$ 7,260.00</b>  |                    | <b>\$ 2,761.56</b>  | <b>\$ 2,761.56</b>  |
| 5110                   | Range Membership         | \$ 20,000.00        |                    | \$ 11,175.00        | \$ 11,175.00        |
| 5120                   | Range One-Day Use        | \$ 800.00           |                    | \$ -                |                     |
| 5333                   | Range Special Events     | \$ 1,000.00         |                    | \$ -                | \$ -                |
| 5335                   | Range Weekly Events      | \$ 5,000.00         |                    | \$ 3,520.00         | \$ 3,520.00         |
| 5530                   | 50-yard Range (CV reimb) | \$ 9,000.00         |                    | \$ -                | \$ -                |
| 5700                   | Range Plowing for CBP    | \$ 2,200.00         |                    | \$ 2,250.00         | \$ 2,250.00         |
|                        | <b>TOTAL (Range)</b>     | <b>\$ 38,000.00</b> |                    | <b>\$ 15,245.00</b> | <b>\$ 15,245.00</b> |
| <b>EXPENSES - CVOA</b> |                          |                     |                    |                     |                     |
| 6100                   | Donations                | \$ 3,000.00         | \$ 2,199.26        |                     | \$ 800.74           |
| 6210                   | Board/Mbr Meetings       | \$ 300.00           | \$ -               |                     | \$ 300.00           |
| 6215                   | Annual Meeting           | \$ -                | \$ 100.00          |                     | \$ (100.00)         |
| 6220                   | Homecoming               | \$ 200.00           | \$ -               |                     | \$ 200.00           |
| 6240                   | Winter Events            | \$ 500.00           | \$ -               |                     | \$ 500.00           |
| 6245                   | Summer Events            | \$ 300.00           | \$ -               |                     | \$ 300.00           |
| 6270                   | Other                    | \$ 250.00           | \$ 10.00           |                     | \$ 240.00           |
| 6315                   | Subscriptions            | \$ 100.00           | \$ -               |                     | \$ 100.00           |
| 6320                   | Insurance                | \$ 1,100.00         | \$ 1,107.00        |                     | \$ (107.00)         |
| 6331                   | PayPal Fees              | \$ 275.00           | \$ 199.78          |                     | \$ 75.22            |
| 6332                   | Constant Contact         | \$ 500.00           | \$ 484.32          |                     | \$ 15.68            |
| 6333                   | Websites                 | \$ 450.00           | \$ 408.00          |                     | \$ 42.00            |
| 6335                   | Permits & Reg            | \$ 35.00            | \$ 35.00           |                     | \$ -                |
| 6340                   | Postage & Mailing        | \$ 160.00           | \$ -               |                     | \$ 160.00           |
| 6345                   | Printing & Copying       | \$ 40.00            | \$ -               |                     | \$ 40.00            |
| 6355                   | Office Supplies          | \$ 50.00            | \$ -               |                     | \$ 50.00            |
| 6365                   | Other                    | \$ -                | \$ -               |                     | \$ -                |
| 6370                   | Advertising/Promo        | \$ -                | \$ 100.00          |                     | \$ (100.00)         |
|                        |                          |                     |                    |                     |                     |
|                        | <b>TOTAL</b>             | <b>\$ 7,260.00</b>  | <b>\$ 3,028.18</b> |                     | <b>\$ 4,231.82</b>  |
|                        |                          |                     |                    |                     |                     |
|                        |                          |                     |                    |                     |                     |

as of October 2, 2021

## CARRABASSETT OUTDOOR ASSOCIATION BUDGET VERSUS ACTUAL - 2021

| Account Number   | Description                | Budget Amount       | Expenses YTD        | Income YTD | Ending Balance      |
|------------------|----------------------------|---------------------|---------------------|------------|---------------------|
| EXPENSES - Range |                            |                     |                     |            |                     |
| 7200             | Events                     | \$ 800.00           | \$ -                |            | \$ 800.00           |
| 7230             | Events - Other             | \$ -                | \$ -                |            | \$ -                |
| 7310             | Member Badges              | \$ 1,100.00         | \$ 1,057.64         |            | \$ 42.36            |
| 7320             | Insurance                  | \$ 2,300.00         | \$ 2,596.00         |            | \$ (296.00)         |
| 7332             | Printing                   | \$ 100.00           | \$ -                |            | \$ 100.00           |
| 7340             | Dues & Subscriptions       | \$ 100.00           | \$ -                |            | \$ 100.00           |
| 7370             | PayPal Fees                | \$ 300.00           | \$ 94.09            |            | \$ 205.91           |
| 7410             | General Operations         | \$ 200.00           | \$ -                |            | \$ 200.00           |
| 7420             | Plowing                    | \$ 4,550.00         | \$ 3,170.00         |            | \$ 1,380.00         |
| 7432             | Electric - CMP             | \$ 1,000.00         | \$ 686.05           |            | \$ 313.95           |
| 7433             | Propane - Valley Gas & Oil | \$ 200.00           | \$ -                |            | \$ 200.00           |
| 7440             | Facilities - New/Upgrade   | \$ 7,300.00         | \$ -                |            | \$ 7,300.00         |
| 7450             | Security                   | \$ 200.00           | \$ -                |            | \$ 200.00           |
| 7510             | Contracted Svs - Sherie    | \$ 2,500.00         | \$ 1,293.00         |            | \$ 1,207.00         |
| 7520             | Supplies                   | \$ 600.00           | \$ 477.30           |            | \$ 122.70           |
| 7530             | Waste Removal - WM         | \$ 2,000.00         | \$ 1,574.00         |            | \$ 426.00           |
| 7540             | Facilities - Maintenance   | \$ 550.00           | \$ 135.51           |            | \$ 414.49           |
| 7610             | Education                  | \$ 1,400.00         | \$ -                |            | \$ 1,400.00         |
| 7620             | Safety                     | \$ 300.00           | \$ -                |            | \$ 300.00           |
| 7710             | Goods - Clays              | \$ 6,400.00         | \$ 6,453.01         |            | \$ (53.01)          |
| 7730             | Goods - Targets            | \$ 200.00           | \$ 845.32           |            | \$ (645.32)         |
| 7830             | 50-Yard Range Project      | \$ 7,000.00         | \$ 15,400.46        |            | \$ (8,400.46)       |
|                  | <b>TOTAL</b>               | <b>\$ 39,100.00</b> | <b>\$ 26,967.72</b> |            | <b>\$ 12,032.28</b> |
|                  |                            |                     |                     |            |                     |
|                  |                            |                     |                     |            |                     |
|                  |                            |                     |                     |            |                     |
| 10/2/2021        |                            |                     |                     |            |                     |
| Checking - SSB   | \$66,582.72                |                     |                     |            |                     |
| GE&E             | \$6,500.00                 |                     |                     |            |                     |
| PayPal           | \$389.33                   |                     |                     |            |                     |
| TOTAL            | \$73,472.05                |                     |                     |            |                     |
|                  |                            |                     |                     |            |                     |

as of October 2, 2021